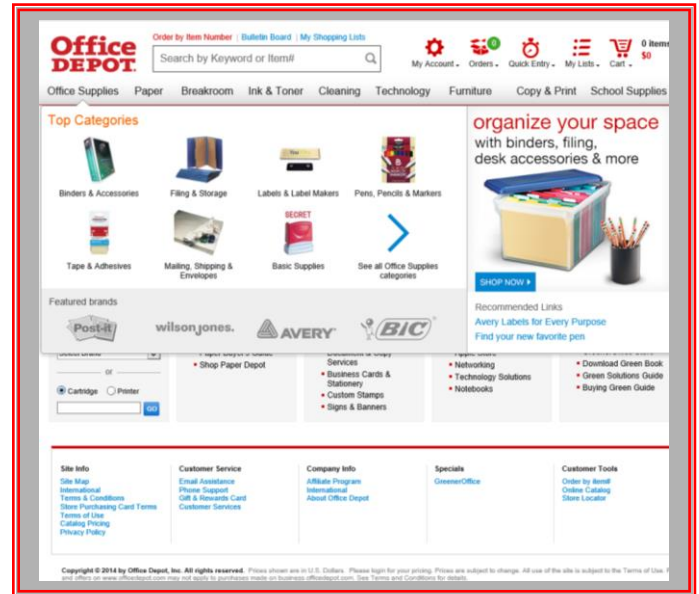


Online Search Features

Shopping is simple on the website. You can browse through various product categories of our entire catalog to find what you need, or you can shop for a specific item.

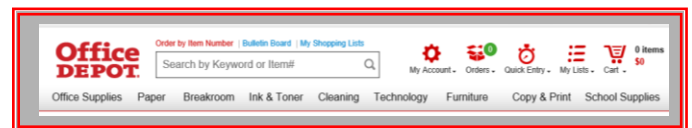
Product Categories

You may “mouse over” any of the product categories featured on the homepage. For example, selecting "Calendars & Planners" will take you to the appropriate page in the online catalog where you can browse through the products to find what you need.

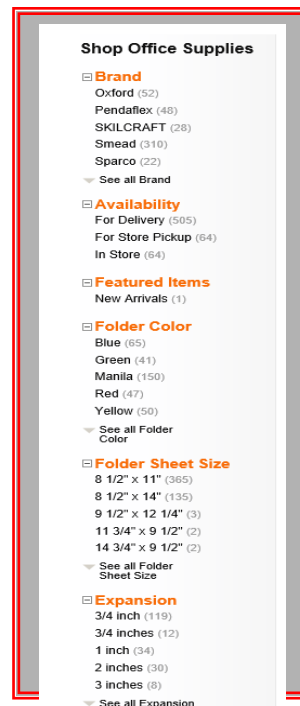


Search

You may use "Search" to find and browse products on this website. You may search by keyword, product number, manufacturer name or UPC number.



Don't be afraid to use broad terms. You can quickly narrow your search by clicking on the sub-categories and product feature lists (e.g. pens & binders).



Online Search Features

Your best value items will be at the top of the list. Enter your quantity and click Add to Cart.

Your search for "highlighters" found 152 results.
Advanced Sorting Available!
Please use Advanced Sorting options below to sort products by price, value, brand and more!

COMPARE ☐ ☐ Compare up to 4 items: Grid List

Sort By: Best Value Price Brand Availability Rating Item #

Items per page: 12 24 36 48 60 72 84 96 108 120 Next

Showing 1-12 of 152 Results

1 2 3 4 5 6 7 8 9 10 | Next

Results display with all BEST VALUE items sorted to the top

Foray® Highlighters, Chisel Tip, Fluorescent Yellow, Pack Of 12 Item # 120044 Your Price: \$0.84 / pack Qty ADD TO CART ADD TO SHOPPING LIST ☒ Delivery available ☒ Sold in stores See shipping and availability details Availability: 1,798 BEST VALUE Contract Item Material Safety Data Sheets	Sanford® Sharpie Accent® Highlighters, Assorted Colors, Pack Of 6 Item # 200190 Your Price: \$0.89 / set Qty ADD TO CART ADD TO SHOPPING LIST ☒ Delivery available ☒ Sold in stores See shipping and availability details Availability: 811 BEST VALUE Contract Item Material Safety Data Sheets	Sanford® Liquid Accent® Pen-Style Highlighters, Assorted Colors, Pack Of 10 Item # 823213 Your Price: \$2.64 / pack Qty ADD TO CART ADD TO SHOPPING LIST ☒ Delivery available ☒ Sold in stores See shipping and availability details Availability: 60 BEST VALUE Contract Item Material Safety Data Sheets	Paper Mate® Intro Pen-Style Highlighters, Yellow, Pack Of 12 Item # 190228 Your Price: \$0.76 / box Qty ADD TO CART ADD TO SHOPPING LIST ☒ Delivery available ☒ Sold in stores See shipping and availability details Availability: 169 BEST VALUE Contract Item Material Safety Data Sheets
Compare	Compare	Compare	Compare
Foray® Liquid Highlighters, Assorted Colors, Pack Of 12 Item # 500524 Your Price: \$0.62 / dozen Qty ADD TO CART ADD TO SHOPPING LIST ☒ Delivery available ☒ Sold in stores See shipping and availability details Availability: 1,295 BEST VALUE Contract Item Material Safety Data Sheets	Foray® Highlighters, Chisel Tip, Assorted, Pack Of 12 Item # 120053 Your Price: \$1.59 / pack Qty ADD TO CART ADD TO SHOPPING LIST ☒ Delivery available ☒ Sold in stores See shipping and availability details Availability: 819 BEST VALUE Contract Item Material Safety Data Sheets	Sharpie® Pocket Accent® Highlighters, Fluorescent Green, Pack Of 12 Item # 510001 Your Price: \$1.76 / dozen Qty ADD TO CART ADD TO SHOPPING LIST ☒ Delivery available ☒ Sold in stores See shipping and availability details Availability: 182 BEST VALUE Contract Item Material Safety Data Sheets	Foray® Highlighters, Chisel Tip, Fluorescent Blue, Pack Of 12 Item # 120007 Your Price: \$1.59 / pack Qty ADD TO CART ADD TO SHOPPING LIST ☒ Delivery available ☒ Sold in stores See shipping and availability details Availability: 564 BEST VALUE Contract Item Material Safety Data Sheets
Compare	Compare	Compare	Compare

Navigation icons:

Best Value Search

Sometimes when a non-Best Value item is added to the cart, a **BEST VALUE** Best Value/Contract Item or Office Depot Brand Item alternative will appear in the messaging below. We strongly encourage you to choose the alternate item to allow for the most cost-effective purchase.

SMART-Best Value Alternative



Offers you the ability to convert to a lower priced **BEST VALUE** Best Value/Contract item when a more expensive item is selected.

SMART-Office Depot Brand Alternative



Provides you with the choice of a lower priced Office Depot Brand alternative to an OEM product.

If there is a Best Value or Office Depot Brand alternative, the SMART tags below will appear once you add the items to your cart.

The items listed below were added to your shopping cart:

Description	List Price	Your Price/unit	Qty.
 Paper Mate® Comfortmate™ Ballpoint Pens, 1.0 mm, Medium Point, Blue Barrel, Blue Ink, Pack Of 12 Item # 419770 Entered Item # 419770 	\$10.20	\$6.12 /dozen	1
 Columbian® Business Envelopes, #10 (4 1/8" x 9 1/2"), White, Box Of 500 Item # 348201 Entered Item # 348201 	\$37.71	\$22.63 /box	1

Need Help?

- Email Assistance
- FAQs

 Talk with a Representative
[Chat Now](#)

Best Value Search

To replace items with SMART choices, simply check the boxes and

click **REPLACE CHECKED ITEMS**.

Here is the Smart Value Alternative for the item you selected:

You requested this item

CURRENT ITEM



Paper Mate® Comfortmate™ Ballpoint Pens, 1.0 mm, Medium Point, Blue Barrel, Blue Ink, Pack Of 12
Item # 419770

List Price: \$10.20
Your Price: ~~\$6.12~~ /dozen
Qty: 1

But you can save \$5.51 by choosing this item.

SMART VALUE ITEM



Paper Mate® Write Bros.® Grip Ballpoint Stick Pens, 1.0 mm, Medium Point, Blue Barrel, Blue Ink, Pack Of 12
Item # 863182

List Price: \$4.39
Your Price: ~~\$0.61~~ /dozen
☐ Choose this item.

Need Help?

- Email Assistance
- FAQs

LIVE CHAT Talk with a Representative [Chat Now](#)

Smart Alternatives for other items in your cart

You requested this item

CURRENT ITEM



Columbian® Business Envelopes, #10 (4 1/8" x 9 1/2"), White, Box Of 500
Item # 348201

List Price: \$37.71
Your Price: ~~\$22.63~~ /box
Qty: 1

But you can save \$4.29 by choosing this item.

OFFICE DEPOT BRAND SMART ALTERNATIVE



Office Depot® Brand All-Purpose Envelopes, #10 (4 1/8" x 9 1/2"), White, Box Of 500
Item # 633888

List Price: \$30.57
Your Price: ~~\$18.34~~ /box
☐ Choose this item.

[Cancel](#) **REPLACE CHECKED ITEMS**

Shopping Lists

For your convenience, online shopping lists have been created that contain your highest usage core items separated by categories. You can access these lists by clicking on the My Shopping Lists link at the top of the page, under My Account or My Tools on the right. You can pull items from the list to add to your order as well as create your own personal lists of products you order.

To Create Your First List

1. Click My Shopping Lists on any of the three navigation bars, which will bring you to the My Shopping Lists information page.
2. Click the Create New List button at the top of this page. You will be guided to a page to name your list.
3. Enter your name and comments, then click the Save button. (Note: Comments are optional and for your use only).
4. You've created your first list!

Note: You may create as many lists as you like by repeating the steps above.

To Add Products to a List

1. As you search and browse for products, simply click the Add to Shopping List button to add that item to a list.
2. You can select an existing list or create a new list.
3. Select the Add to List button.

To Shop with a List

1. Select My Shopping Lists on any of the three navigation bars.
2. Select the desired list. You will see all shopping lists created by you and others. You should only choose your list.
3. Enter quantities as desired.

Shopping Lists

4. Make sure the checkbox is checked next to the item(s) you want to purchase.
5. Click Add to Cart.
6. You will receive confirmation that items were added to your cart (Note: If an item is out of stock, you will be given the option to backorder it or choose another item).
7. Click Checkout to finish ordering.

To View, Edit or Delete a Previously Created List

1. Select My Shopping Lists on any of the three navigation bars.
2. Select the desired list.
3. To edit the list name or comment, simply enter your changes and click Update.
4. To remove items from the list, click Remove.
5. If you change any quantities, you must click Update to save the changes.
6. To delete the list, click Delete List. Please do not delete a list that is not your own list.

Tips, Tricks and Shortcuts

- To prevent items on your list from being added to your cart, enter zero in the quantity before clicking Add to Cart.
- You can also uncheck the box next to an item and click Add to Cart to prevent it from being added to the shopping cart.