

Parent Communication: Top Tips

Keeping parents informed is critical in building and maintaining positive partnerships with your students' parents. Use these suggestions to start communicating right away.

Twin Pocket Portfolios Self-Adhesive Labels

Get off to a great start with a strong management system for sending home paperwork to parents. It's easy with **Twin Pocket Portfolios** and **Self-Adhesive Labels**. Make two self-adhesive labels that read "To be left at home" and "Bring right back!" for each child. Attach one label to each pocket in the folder; then invite students to personalize their "take-home" folders to their liking. A quick glance tells parents which of their children's papers to keep at home and which ones need to be returned to school.

Featured Products: Twin Pocket Portfolios (Office Depot item #433672), Self-Adhesive Labels (Office Depot item #916460)



Bright Color Paper

To make sure your parent communications get noticed, print them on **Neenah Astrobrights Bright Color Paper** or **Boise Fireworx Brights Assorted Pack**. Bright and colorful notes from the teacher are easier to spot in backpacks and folders. Choose from out-of-this-world colors—Cosmic Orange, Terra Green, and assorted packs. Brilliant!

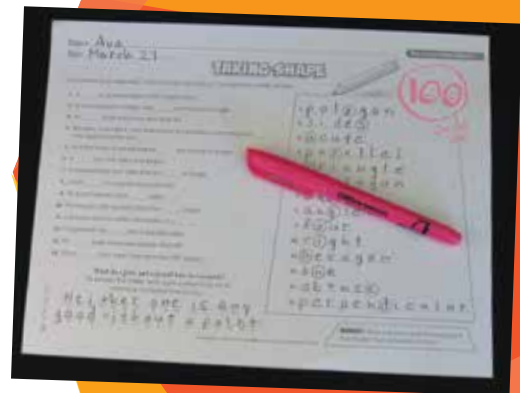
Featured Products: Neenah Astrobrights Bright Color Paper, Boise Fireworx Brights Assorted Pack (Cosmic Orange—Office Depot item #255815; Terra Green—Office Depot item #364065; assorted packs—Office Depot item #704485)



Highlighter Pens

Use this quick and easy process to keep parents in the know about their children's academic accomplishments. As you send student work home, use an **Office Depot Pen-Style Highlighter** or an **OfficeMax Pen-Style Highlighter** to circle the grades and scores on student papers that have been entered in your grade book. It's a simple way to keep parents informed about which papers are for practice and which are not. Parents are sure to be appreciative!

Featured Products: Office Depot Pen-Style Highlighter (item #469829)



You
Said It!

Which school supply do you run out of first every year?
32% of you run out of glue first, and 28.7% run out of tissues.

—Office Depot & OfficeMax 2014 Teacher School Supply Survey