

Office DEPOT® OfficeMax®

Reduce your shipments, your costs and your organization's environmental impact.

Take advantage of the \$50 Minimum Order Value (MOV) program

How does the program work?

An order must meet the minimum threshold of \$50 before it can be processed. Once a qualifying order* meets this threshold, it will be processed and will arrive in most markets the next business day.

When placing an order online, you may continue to add items to your shopping cart until you reach the MOV threshold. Once the threshold has been reached, you can proceed to online checkout. If you place an order by phone, our customer service team will assist you in finding additional items and inform you when the MOV has been met.

How does my organization benefit from this program?

The MOV program can lower your organization's overall procurement costs. Additionally, the program may help your organization reduce its supply chain carbon footprint by influencing the overall fuel needed for Office Depot to make deliveries.

Here's an example of how the MOV program can significantly lower your organization's transaction costs, while helping the environment:

BEFORE utilizing the MOV program	Total Cost
10 orders at an average of \$45 per order	\$450
10 orders estimated with transaction costs of \$75 per order**	\$750
Total estimated product & transaction costs	\$1200

AFTER utilizing the MOV program	Total Cost
5 orders at an average of \$90 per order	\$450
5 orders estimated with transaction costs of \$75 per order**	\$375
Total estimated product & transaction costs	\$825

**Transaction costs include all procurement to pay costs.

*Fast & Free Delivery: Orders less than \$50 or outside our local delivery area and most furniture, oversized and special order items do not qualify. Non-qualifying orders incur a delivery charge (minimum charge of \$7.95). Many orders can be delivered next business day (between 8:30 AM and 5:00 PM) if placed online or via phone by 5:00 PM or via fax by 3:00 PM, local time (in most locations). Other restrictions apply. See business.officedepot.com, call 888.2.OFFICE or ask your Account Manager for details.

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