



Welcome to the LSU Workday Program with Office Depot!

Office Depot provides the following benefits through this program:

- Standard discount program available by accessing the site through Workday.
- 12 months of purchase history available at your fingertips through our award-winning Web site.
- Returns through our Web site or by contacting customer service. Note: If over thirty days or a special order please contact Sonya Prendergast.

Customer Service Department:

Mon - Fri 8 AM and 5 PM local time. Customer Service is available to assist you with questions you may have concerning product, pricing, merchandise returns, and support services. The toll-free number is 888.263.3423 or you may contact ecsupport@officedepot.com. You will need to provide your account#, **65651103** and the **Order Number or Purchase Order number you are referencing**.

Please Note: CUSTOMER SERVICE WILL NOT PLACE ANY PHONE ORDERS.

Office Depot Account Manager:

For questions about your account or the program, please contact Sonya Prendergast at (601) 829-0509 or sonya.prendergast@officedepot.com.

LSU/Workday:

For questions related to Workday, please submit a ticket through ServiceNow at <http://www.lsu.edu/servicenow>. If you need immediate assistance, please contact the LSU Procurement Services at (225) 578-2176 or purchase@lsu.edu.

Thank you for your business and we look forward to working with you!