



Your Brand Identity Site



Please contact your Brand Identity Specialist with any questions/inquiries at 800-965-6270 Option 1

Step 1: Login to your BSD site using your username and password

Customer Service: 888.263.3423 (888-2-OFFICE) Chat Now Technical Support: 800.269.6888

Office DEPOT.

Registered Customers

Login Name
MariaDiaz ←

Password
..... ←

☐ Keep me logged in ⓘ **LOG IN**

[Forgot your login name/password?](#)
[Trouble Logging in?](#)

experience the benefits of business made personal

Not a customer yet?
GET STARTED ▶

industry solutions
Get support tailored to your business size and industry, from education to government & much more.
LEARN MORE ▶

shop products
Find all the essential items you need to keep your business running as efficiently as possible.
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services & support
From copy & print to procurement & payment solutions, we help you stay focused on the big picture.
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dynamic programs
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LEARN MORE ▶

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Step 2: Click on "Copy & Print"

Office DEPOT. [Order by Item Number](#) | [Bulletin Board](#) | [My Shopping Lists](#)

Search by Keyword or Item#

[My Account](#) [Orders](#) [Quick Entry](#) [My Lists](#) [Cart](#) 0 items \$0

[Office Supplies](#) [Paper](#) [Breakroom](#) [Ink & Toner](#) [Cleaning](#) [Technology](#) [Furniture](#) [School Supplies](#) [Copy & Print](#)

what team are you pulling for? 3M NFL tape dispensers **SHOP NOW ▶**

upgrade to a new experience
audio & video tech essentials

Click on Copy & Print

[Well](#)
[Edit Profile](#)
[Proprietary Items](#)

Quick Order

Step 3: Select "Get Started" under Brand Identity (CSO)

Office DEPOT.

Order By Item | My Lists

Search by Keyword or Item#

My Account 124 Quick Entry My Lists Cart 0 Items \$0

Office Supplies Paper Breakroom Ink & Toner Cleaning Technology Furniture School Supplies Copy & Print

choose sustainable supplies celebrate Earth Day [SHOP NOW](#)

[Home](#) / [Copy & Print Depot](#)

Copy & Print Depot™

Document Printing Services

Count on us for copies, brochures, forms, posters, banners and more.
[GET STARTED](#)

File Cabinet

Easily retrieve and store documents from your dedicated file cabinet.
[GET STARTED](#)

Brand Identity (CSO)

Order your company's branded stationery products here!
[GET STARTED](#)

Featured Categories

Marketing Services

- Business Cards
- Stationery
- Greeting Cards
- Signs & Banners
- ▶ [View All](#)

Business Essentials

- Business Envelopes
- Labels
- Checks & Financial Forms
- Custom Stamps
- ▶ [View All](#)

Promotional Products

- Writing Instruments
- Drinkware
- Apparel
- Office & Desk
- ▶ [View All](#)

Custom Gifts

- Personalized Cards
- Personalized Calendars
- Promotional Gifts
- ▶ [View All](#)

Step 4: Select on Product Category (if applicable)

Office DEPOT.

[View Cart](#)

[Office Depot Vertical Market Demo Site Catalog](#) / Higher Education

[Go >](#)

Higher Education

Business Cards



Letterhead/Envelope/Labels



Brochure/Folder/Badge



Post Cards



Step 5: Choose Quantity by product, Click “Create”

Office DEPOT.

[View Cart](#)

[Office Depot Vertical Market Demo Site Catalog](#) / [Higher Education](#) / Brochure/Folder/Badge

[Go >](#)

Brochure/Folder/Badge



Brochure - BR54

[Details](#)

1 box

Create



Presentation Folder - FD01

[Details](#)

1 box(es)

Add to Cart



Name Badge - NB01

[Details](#)

1 badge

Create

Step 6: Add your customization

Office DEPOT.

View Cart

QR Business Card - BC01

Quantity: 1 box(es)

Quantity:
Choose quantity in drop down

Zoom Level:
Increase or Decrease Preview Image

Cancel

Add To Cart

Customization:
As you add to the text fields,
the product will auto
populate for instant product
preview

Add Your Customization

Diaz
Title
Administrator
Address
5432 North 5th Street
City
Athens
State
GA
Zip
30601
Toll Free
1 (800) 555 - 4560
Telephone
1 (706) 555 - 1236
Fax
1 (706) 555 - 7611
Email
maria.diaz @unilarona.edu

Special Characters + Expand

Product Preview:

Zoom Level: 175%

View Full Size Image



View Full Size Image:
To view a PDF Image

Email Preview

Email Preview:
Allows you to email a preview to others

Cancel

Add To Cart

Add to Cart:
Adds item to cart to proceed to
checkout or continue shopping

Special Characters:
Allows you to add special characters to text
- Click in text field
- Click on Special Character box to choose from icons

Step 7: When finished ordering, select "Checkout" to enter billing and shipping data

[Order By Item](#) | [My Lists](#)


My Account


Orders


Quick Entry


My Lists


Cart

1 Items
\$29.99

Office Supplies | Paper | Breakroom | Ink & Toner | Cleaning | Technology | Furniture | School Supplies | Copy & Print



buy now. use forever. postage stamps

SHOP NOW

[Home](#) / [Find Your Product](#)[Print This Page](#)

Shopping Cart

[Continue Shopping](#)

CHECK OUT

Description	Price/unit	Qty.	Available	B/O	Total
 Full-Color Business Cards, 14 Pt., 4/0, 3 1/2" x 2", Uncoated, Box Of 250 Item # 914829 Entered Item # 914829 Manufacturer Direct	\$29.99 / box	1 EDITVIEW Remove Item	1	0	\$29.99

Comments [Update](#)

Available: \$29.99

Backorder: \$0.00

Subtotal: \$29.99

[Add a Coupon](#) [\(More Information?\)](#)

[Estimate Shipping & Taxes](#)

1 item(s): \$29.99

Need Stamps?

[Continue Shopping](#)[Update Cart](#) | [Empty Cart](#) | [Save Cart To List](#) | [Share Cart](#)

CHECK OUT