



Your Brand Identity Site



Please contact your Brand Identity Specialist with any questions/inquiries at 800-965-6270 Option 1

Step 1: Login to your BSD site using your username and password

Office DEPOT. Welcome to the Business Solutions Division. [Chat Now](#) [Contact Us](#)

Registered Customers

Login Name
MariaDiaz

Password

☐ Keep me logged in [?](#) [LOG IN](#)

[Forgot your login name/password?](#)
[Trouble Logging in?](#)

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the benefits
of business
made personal

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Step 2: Click on "Copy & Print"

Office DEPOT. [Order By Item](#) | [My Lists](#)

Search by Keyword or Item#

[My Account](#) [Orders](#) [Quick Entry](#) [My Lists](#) [Cart](#) 0 items \$0

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 buy now. use forever. postage stamps [SHOP NOW](#)

SAVE instantly

[Edit Profile](#)
[Proprietary Items](#)

Step 3: Select "Get Started" under Brand Identity (CSO)

Office DEPOT.

Order By Item | My Lists

Search by Keyword or Item#

My Account Orders Quick Entry My Lists Cart 0 items \$0

Office Supplies Paper Breakroom Ink & Toner Cleaning Technology Furniture School Supplies Copy & Print

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it's your name **COPY & PRINT**
they'll notice **DEPOT**
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Copy & Print Depot™

Document Printing Services



Count on us for copies, brochures, forms, posters, banners and more.

[GET STARTED](#)

File Cabinet



Easily retrieve and store documents from your dedicated file cabinet.

[GET STARTED](#)

Brand Identity (CSO)



Order your company's branded stationery products here!

[GET STARTED](#) 

Step 4: Select a Product Category (if applicable)

The screenshot shows the Office DEPOT Outreach Healthcare Catalog website. At the top left is the Office DEPOT logo in red. At the top right is the Outreach Health Services logo, which includes four icons (heart, house, person, and a combination of heart and house) and the text "OUTREACH HEALTH SERVICES" and "Caring Since 1975". Below the logos is a navigation bar with links: "View Cart", "About", "Contact Us", and "FAQ". Below the navigation bar is a search bar with the placeholder text "Search Catalog..." and a "Go >" button. A red arrow points from a red-bordered box labeled "Search Feature" to the search bar. Below the search bar is the heading "Outreach Healthcare Catalog". Below the heading are three product category tiles: "Outreach Care Alert", "Outreach Health Services", and "Outreach Home Care". Each tile features a repeating pattern of the Outreach Health Services logo and text.

Office DEPOT.

OUTREACH HEALTH SERVICES
Caring Since 1975

View Cart About Contact Us FAQ

Outreach Healthcare Catalog

Search Catalog... Go >

Search Feature

Outreach Care Alert

Outreach Health Services

Outreach Home Care

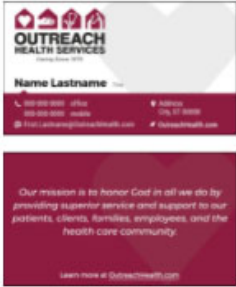
Step 5: Choose Quantity by product, Click “Create”

Breadcrumbs for
easy navigation

[Outreach Healthcare Catalog](#) / [Outreach Health Services](#)

Search Catalog...[Go >](#)

Outreach Health Services

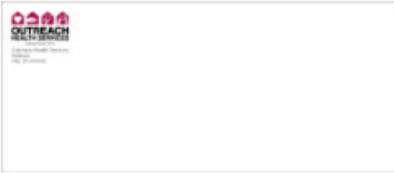


Outreach Health Services Business Card - BC02

[Details](#)

250 cards

Create



Outreach Health #10 Regular Envelope - EN01

[Details](#)

500 envelopes

Create



Outreach Health Letterhead - LH01

[Details](#)

500 letterheads

Create

Step 6: Add your customization

Customization:
As you add the text fields, the product will auto populate for instant product preview

Zoom Level:
Increase or Decrease Preview Image

Quantity:
Choose quantity in drop down

View Full Size Image:
To view a PDF Image

Special Characters:
Allows you to add special characters to text

- Click in text field
- Click on Special Character box to choose from icons

Email Preview:
Allows you to email a preview to others

Add to Cart:
Adds item to cart to proceed to checkout or continue shopping

Outreach Health Services Business

Quantity: 250 cards

Cancel Add To Cart

Add Your Customization

Name
Name

Title
Title

Address
Address

City, State Zip
City, State Zip

Office
000 - 000 - 0000

Phone 2
000 - 000 - 0000 mobile

Email
name @OutreachHealth.com

Special Characters

Product Preview: Zoom Level: 175% View Full Size Image

OUTREACH HEALTH SERVICES
Caring Since 1975

Name Title

000-000-0000 office
000-000-0000 mobile
@ name@OutreachHealth.com

Address
City, State Zip
OutreachHealth.com

Our mission is to honor God in all we do by providing superior service and support to our patients, clients, families, employees, and the health care community.

Learn more at OutreachHealth.com

Email Preview

Please review your information. Your order will be printed exactly as shown so once submitted, your order cannot be changed or cancelled.

Cancel Add To Cart

Step 7: When finished ordering, select “Checkout” to enter billing and shipping data

[Order By Item](#) | [My Lists](#)

 My Account ▾ Orders ▾ Quick Entry ▾ My Lists ▾ Cart ▾ 1 Items \$29.99

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[Home / Find Your Product](#)[Print This Page](#)

Shopping Cart

[Continue Shopping](#)[CHECK OUT ▶](#)

Description	Price/unit	Qty.	Available	B/O ⓘ	Total
 Full-Color Business Cards, 14 Pt., 4/0, 3 1/2" x 2", Uncoated, Box Of 250 Item # 914829 Entered Item # 914829 ▶ Manufacturer Direct	\$29.99 / box	1 EDIT VIEW Remove Item	1	0	\$29.99

Comments

[Update](#)

[Continue Shopping](#)[Update Cart](#) | [Empty Cart](#) | [Save Cart To List](#) | [Share Cart](#)[CHECK OUT ▶](#)

Available: **\$29.99**

Backorder: **\$0.00**

Subtotal: **\$29.99**

[Add a Coupon \(More Information?\)](#)

[Estimate Shipping & Taxes](#)

1 item(s): **\$29.99**