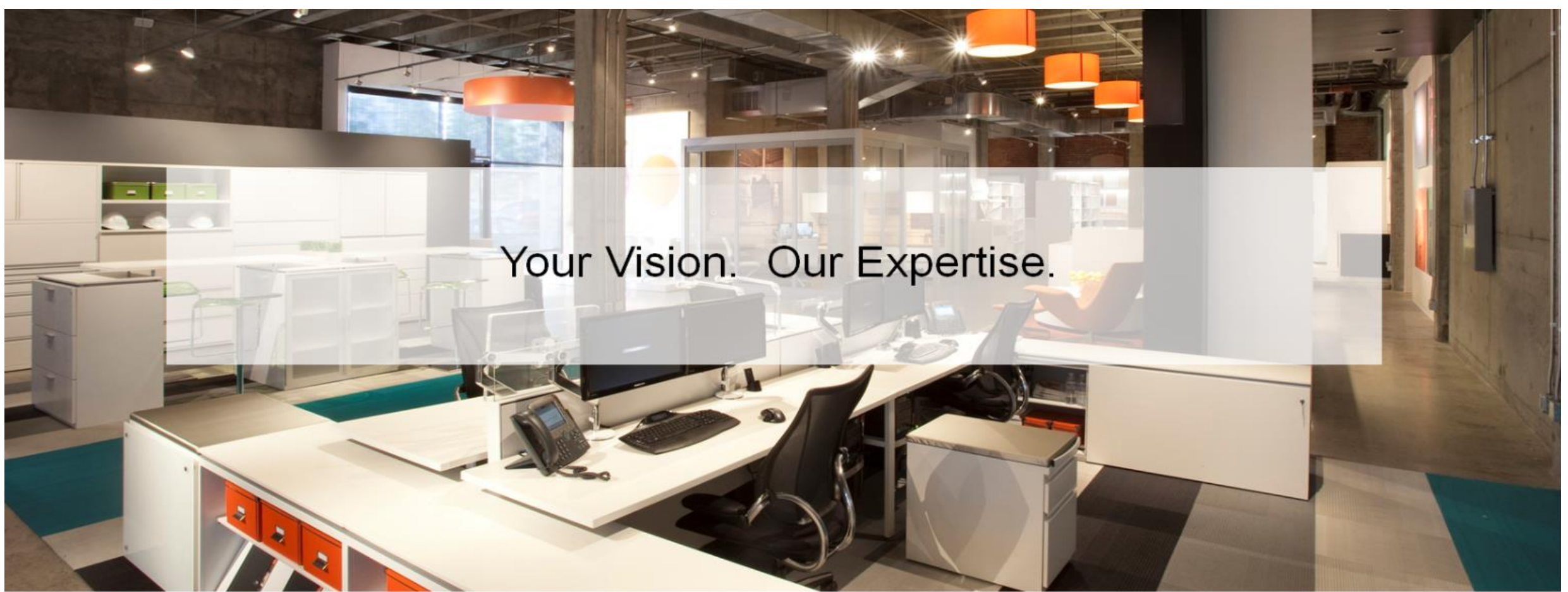




Your Vision. Our Expertise.

Work Remote Overview

Program Overview

Summary: Office Depot has created a secure shopping site that allows your associates to purchase approved Work Remote Furniture

Process Overview

- Access Registration Site
- Create your personal account (username and password)
Note: your account will be automatically created and ready for immediate use
- Update your Shipping information if needed
- Login into site with your newly created account
- Shop for your pre-approved items (utilize the Custom Shipping List)
- Check out and pay for your cart with your Credit Card
- Product will be shipped to your address
- Track your orders Via My Account link

Registration Overview

Step 1 – Click on Register Button



Company Logo

Office Depot® and Customer have partnered to provide an exclusive Work Remote furniture offering to meet your needs:

- Seating
- Sit/Stand Desk Converter
- Desks



Register to setup your account by clicking on the link below

REGISTER

After registering

- You will be able immediately shop for approved furniture items
- Once logged in you can also manage your account Shipping Information for any updates

Contact Information

Seller

Business Development Manager
WORKSPACE Interiors by Office Depot

xxx.xxx.xxxx | Seller@WorkspaceInteriorsOD.com

Step 2 – Fill out Registration

New User Registration

Enter your information to create a new user profile.

Login Name

Password

Confirm Password

Contact Information

First Name

Last Name

Company Name

Phone

Email Address

Registration Overview

Step 3 – Complete Registration and begin shopping for your approved Work Remote Furniture



Thank You for Registering.

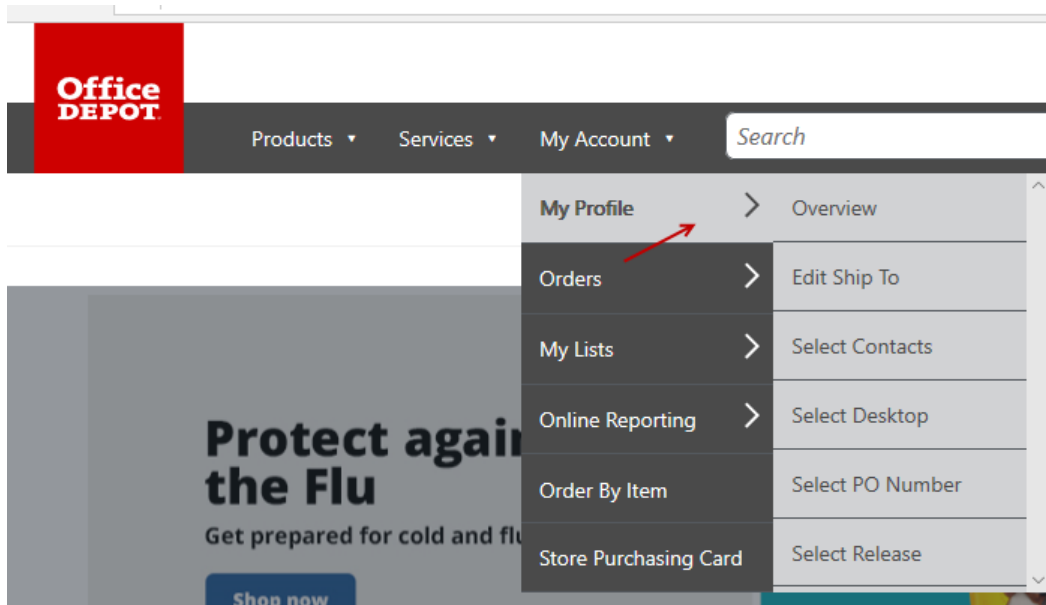
To begin exploring how Office Depot makes business personal [CLICK HERE](#)

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Shopping Overview

My Account – will allow you to update shipping address and payment information



My Profile Overview

Welcome, DAVE TEST!

Please take a moment to verify the below information.

Your User Settings

Manage your contact information, subscriptions and logins

User Info

DAVE TEST
DAVID.GABRIEL@OFFICEDEPOT.COM

EDIT

Subscriptions & Settings

Edit User Info & Communication Preferences
Edit Login Info & Password

Accounting Fields/Shipto [View](#)

Permissions [View](#)

Workflows/Approvals [View](#)

Payment [View](#)

Manage your payment preferences

Quick Find Shopping List

Products ▾ Services ▾ My Account ▾ Search		
0 Orders Order By Item Shopping Lists		
List Name	List Type	Description
Remote Work	Company Wide	Remote Work Furniture

- Utilize the Predefined Shopping list to quickly identify the approved products and add to your cart
- You will only have access to purchase the approved Furniture items on the site
Note: Other Products may be shown, but you are only allowed to order approved products

Quick Find Shopping List

Home / My Lists / Remote Work

Remote Work

Company

☐ Select All

[What's New?](#)

Search



[Share](#) [Copy](#)



Brenton Studio® X-Cross 48"W Desk And File Set, Black

Item # 784526 Manufacturer # ODUS-BT-SXDF-B

★★★★☆ 339 Reviews

Furniture Delivery

\$149.99 / each

Category
Computer Desks

Group
B

Qty
1

Add To Cart



Realspace® Modern Comfort Series, Verismo, Bonded Leather Executive High-Back Chair, Black/Chrome

Item # 217988 Manufacturer # 2171-BK

★★★★☆ 240 Reviews

Furniture Delivery

\$299.99 / each

Category
Office Chairs

Group
C

Qty
1

Add To Cart



Lorell® Mesh/Fabric High-Back Chair, Black

Item # 323978 Manufacturer # LLR83104

★★★★★ 0 Reviews

Eco Conscious Recycled content

\$419.99 / each

Furniture Delivery

Delivery Fee Icon – Some items are subject to a delivery fee

Review items on Shopping list

Note: Items are grouped by product type (i.e. Seating, Desks, Filing, etc.)

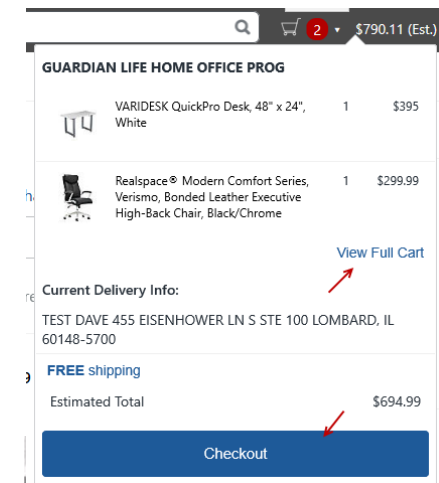
Click on Add to Cart for the item you wish to purchase

Note: your cart will display in upper Right



Click on Cart when ready

- Add any Comments
- Complete Payment Info
- Click Place Order



interiors
by Office DEPOT