

Field Based Business Card Online Ordering

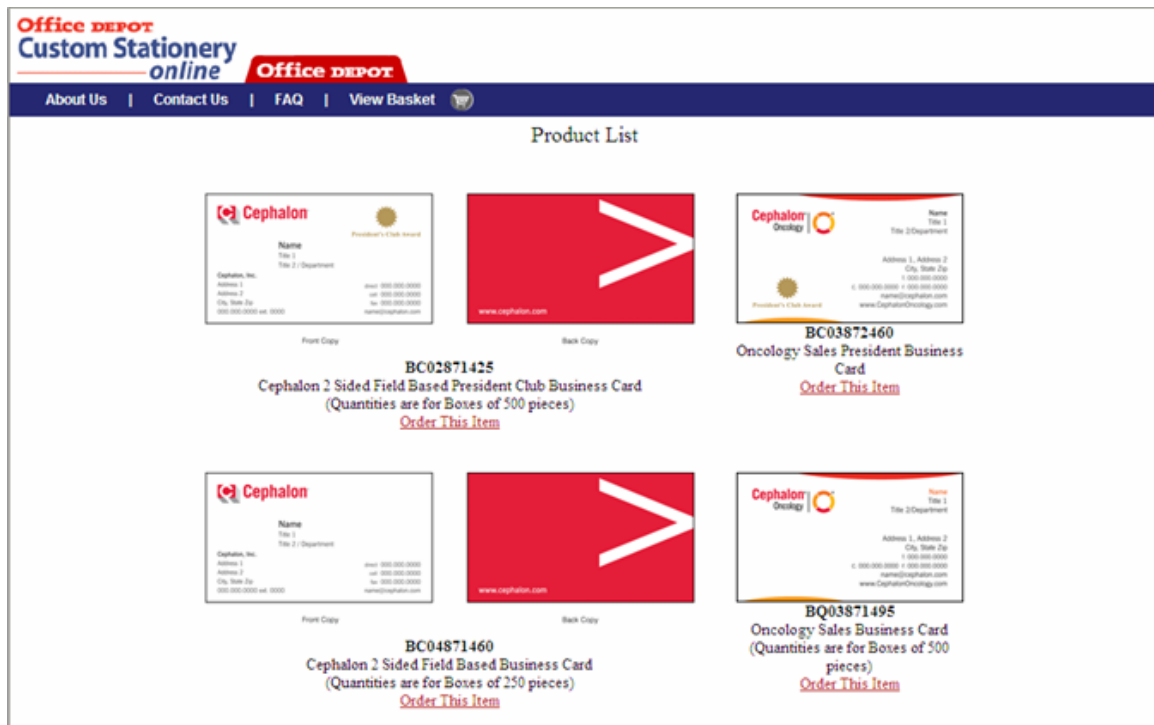
- ❖ On the Cephalon Intranet, click on the Field Based Business Cards link under Forms/Links on the Sales & Marketing tab

Name: NEW!	Field Based Business Cards - REGISTRATION
Description:	Field Based Business Cards - REGISTRATION
Last Update:	12/10/2008
Format:	HTML (Internet Content or Link)

- ❖ Click the link for Cephalon stationery. If it is not listed on the Home page, click the Bulletin Board tab.



- ❖ Select the business card you wish to order



- ❖ Select quantity you wish to order and complete all fields for your custom business card. (You may add your home address or select the Cephalon corporate address.) Click next to see a proof of the product.

Item Information

Item Number: BC04871460

Description: Cephalon 2 Sided Field Based Business Card
(Quantities are for Boxes of 250 pieces)

Quantity:

Imprint Information

Information will be printed exactly as you type it.

Required data are marked with an *

Name*:

Title 1*:

Title 2 / Department:

Company Name: Cephalon, Inc.

Address will automatically populate on print preview.

Location*:

Custom Address 1*:

Custom Address 2:

Custom City, State Zip*:

Phone 1 Tag:

Phone 1*:

Phone 2 Tag:

Phone 2:

Phone 3 Tag:

Phone 3:

Voice Mail / Main: ext.

Email*: @cephalon.com

Next 

- ❖ This is a proof of your business card. **Please review this carefully.**

Office DEPOT
Custom Stationery
online

About Us | Contact Us | FAQ | View Basket

Preview Product Image

Item Number: BC01871450
Item Description: Cephalon 2 Sided Standard Business Card
(Quantities are for Boxes of 250 pieces)

Please print this screen. This is your hard copy.



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Front Copy Back

← Edit Next →

Need Help?
Please contact our Custom Stationery Online Support Team
Email: csn@ccsallcenter.com
Phone: 800-965-6270

- ❖ Click **Edit** if changes are needed or click **Next**.
- ❖ Click **Add To Cart**.

- ❖ Login or click **Set up a new account**

The screenshot shows the Office DEPOT Business Solutions Division website. At the top, there is a navigation bar with links for Home, Bulletin Board, Design & Print, Furniture, Technology, Custom Printing, and Competitors. Below this is a search bar with a 'SEARCH' button. On the left side, there is a 'Shopping Cart' section showing 0 items in the cart with a subtotal of \$0.00, and a 'Shopping Tools' section with links for Find Printer Supplies, Find a Store, Order Tracking, Order by Item #, My Shopping Lists, and Online Catalogs. In the center, there is a 'Login' form with the text 'Existing customers, please enter your login name and password.' and fields for 'Login Name' and 'Password', with a 'LOGIN' button. Below the login form are links for 'Set up a new account.' and 'Forgot Your Password?'. At the bottom, there is a 'Your Greener Office' section with a green plus icon.

- ❖ Complete all fields to register.

Please note: If you do not have a corporate card when placing your business card order, you may enter a personal credit card and expense the business cards on your next Expense Report. You may update the credit card information when you receive your corporate credit card.

Office DEPOT

Business Solutions Division

Home

Bulletin Board

Design & Print

Office Supplies

Furniture

Technology

Custom Printing

Company Info

Search for

SEARCH

LOGIN

LOGOUT

Welcome USER. of CEPALON OSP

SALES

Shopping Cart

0 Item(s) in Cart

Subtotal: \$0.00

View Cart | Check Out

Shopping Tools

Find Printer Supplies

Manufacturer

Find a Store

Order Tracking

Order by Item #

My Shopping Lists

Online Catalogs

Your Greener Office

One-Step Registration

Welcome to Office Depot registration page. If you are a new customer, please fill out all the information below. If you have an account with Office Depot, please log in to view account settings.

*Required Information

Create Your Login and Password

First Name:

Middle Initial:

Last Name:

Phone Number:

Email Address:

Login Name:

Password:

Password Confirm:

Shipping Info

Ship To Name:

Address:

City:

State/ Province:

Zip Code/ Postal Code:

Country:

Payment Info (optional)

Credit Card Number:

Expiration Date:

This user Can:

Create Account

Site Info:

Company Info:

Terms of Use

Privacy Policy

Affiliate Program

International

More

Prices shown are in U.S. Dollars. Please login for country specific pricing.

Prices are subject to change based on your location.

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❖ Click **Create Account**

❖ When you have completed your order, an order confirmation page will appear with the expected delivery date.