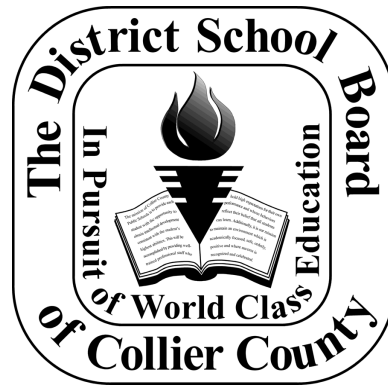


Office DEPOT®



New Online Program for Ordering Stationery

Confidential

Login to Office Depot website like ordering supplies

<https://business.officedepot.com>



[Sign my company up >](#)

[About Office Depot >](#)

[Learn About BSD >](#)

[Why BSD? >](#)

[Login FAQs >](#)



WE PROVIDE SMART SOLUTIONS THAT
HELP YOU TAKE CARE OF BUSINESS.

[▶ ABOUT BSD](#)

Business Solutions

- Home Business
- Small Business
- Medium Business
- Large Business
- National/Global Firm

Industry Solutions

- Government Solutions
- Healthcare Solutions
- Education Solutions
- Diversity Solutions

Registered Customers

Please enter your login name and password.

Login Name

Password

[Forgot your login name/password?](#)

[LOG IN](#)

☐ Log me in automatically
(Cookies must be enabled for auto login.)

New Customers

We provide everyday office essentials and solutions to help you take care of business. Click Sign Up to learn more.

[SIGN UP](#)

Customer Service: 888.263.3423 (888-2-OFFICE)

Technical Support: 800.269.6888

[PLACE FUTURE ORDER](#) (Delay your delivery for 21-180 days)



Talk with a Representative
[Chat Now](#)

Stationery

Ordering Process Step 1:

Office DEPOT.
Taking Care of Business

Store Locator ▾
Find a Store

Order by Item # ▾
Quick Order

View Cart | Check Out | My Shopping Lists

Welcome, OD ADMIN of COLLIER CNTY F

Office Supplies ▾ **Furniture** ▾ **Technology** ▾ **Our Services** ▾ **My A**

SEARCH **GO** View All Products A-Z | Ink & Toner | Paper | Copy & Print | Tech De

Bulletin Board
Last update by: OD ADMIN

Your Messages [Edit](#)

[PLEASE CLICK HERE to order District Business Cards, Letterhead, and Envelopes.](#)

New Stationery Program Available! Simply select your item, type in your information, and see a proof instantly! Orders are delivered in 5-7 days. Please contact Tom Dziurzynski at 239.233.4967 or tomdz@officedepot.com with questions.

The 2009-10 Big Book catalog Item # is: 283510

NEW! NEW! NEW! CATALOGS ARE HERE! ITEM NUMBER 283510 ADD TO YOUR NEXT ORDER! GREAT NEW PRODUCTS!

My Ord

- My Rec
- Order 1
- Orders

My Toc

- My Sho
- Order k
- My Prot
- Online

Click on the link in the Welcome page

Business Card

Ordering Process Step 2:

Office DEPOT
Custom Stationery
online

Office DEPOT

About Us

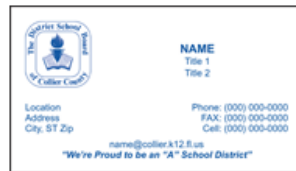
Contact Us

FAQ

View Basket



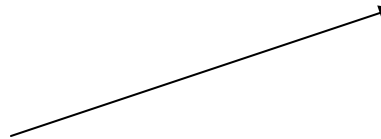
Product List



BC01733077

Collier County School District Standard Business Card

[Order This Item](#)



LH01733086

Collier County School District Standard Letterhead

[Order This Item](#)

Click "Order this Item" for the appropriate item

Business Card

Ordering Process Step 3:

Select Quantity and Personalize Product

Office DEPOT Custom Stationery online

Office DEPOT Custom Imprint Products

Greeting Cards

[About Us](#) | [Contact Us](#) | [FAQ](#) | [View Cart](#)

Item Information

Item Number: 372211

Description: Business Card, Black & 1 Color Ink

Quantity:

Imprint Information

Information will be printed exactly as you type it.
Use upper and lower case for all information on this screen.

Name:

Title:

Address Suite:

City State Zip:

Phone: () -

Fax: () -

e-mail: @officedepot.com

Web:

Business Card

- Complete all imprint information for selected product
- The format will automatically adjust if you leave an unnecessary field blank

Office DEPOT Custom Stationery online

Office DEPOT Custom Imprint Products Greeting Cards

About Us | Contact Us | FAQ | View Cart

Item Information

Item Number: 372211
Description: Business Card, Black & 1 Color Ink
Quantity: 2

Imprint Information

Information will be printed exactly as you type it.
Use upper and lower case for all information on this screen.

Name: Bill Jenkins
Title: Business Development Manager
Address Suite: 1456 West Elm Drive
City State Zip: Westampton, NJ 54008
Phone: (609) 239-6448
Fax: (609) 239-1891
e-mail: bpjenkins@officedepot.com
Web: None

Cancel Next

Business Card

Ordering Process Step 4:

Review an online preview of business card

Preview Product Image

Item Number: BC01733077

Item Description: Collier County School District Standard Business Card

Please print this screen. This is your hard copy.



- Online proof of the customized product is created.
- Review proof for accuracy. Once you check out, this will be the card that will be printed

Business Card

Ordering Process Step 5:

Make edits or approve personalization shown in preview

Office DEPOT

FAQ | View Basket

Preview Product Image

Item Number: BC01733077

Item Description: Collier County School District Standard Business Card

Please print this screen. This is your hard copy.



TEST CARD
Principal

Osceola Elementary
12345 Test Street
Naples, Florida, 34102

Phone: (239) 377-0000
Phone: (239) 377-1234

test@collier.k12.fl.us
"We're Proud to be an "A" School District"

Edit Next

- If information was incorrectly entered, you may make corrections by selecting the "Edit" button
- If no changes are needed, select "Next"



Business Card

Ordering Process Step 6:

Order Preview



Quantities of 2, 4, and 8 will **MAXIMIZE YOUR SAVINGS!**

- You must order **1, 2, 4, 8 or 10 boxes** per business card style **BEFORE "adding to cart"**
- Clicking the, "order more" button will allow you to add additional box quantities for this SKU number.

Your Custom Stationery Online order:

ITEM DESCRIPTION	SKU	TOTAL BOX	QUANTITY
Collier County School District Standard Business Card	0733077	1	

TEST CARD - Principal

Boxes: 1 [Edit](#) [Remove](#)

[Order More](#)

[Add To Cart](#)



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Office DEPOT.

- You may enter up to 8 names before adding to cart by clicking order more on the bottom left.

To order more than 8, you will need to start at step 2 again demonstrated on the next page.

If ready to place the order then click on add to cart and you will return to the same screen as for ordering supplies to finalize the order.

Business Card

Ordering Process Step 7: If you need more cards

- From the main page, select **Copy & Print** at the top under **Our Services** and click on **Custom Stationery Online** start at Step 2 and repeat steps

The screenshot shows the Office DEPOT website interface. At the top, the Office DEPOT logo is on the left, and navigation links for 'Store Locator', 'Order by Item #', 'View Cart', 'Check Out', 'My Shopping Lists', and 'My Account' are on the right. Below the logo is the tagline 'Taking Care of Business'. A red navigation bar contains 'Office Supplies', 'Furniture', 'Technology', 'Our Services', and 'My Account'. The 'Our Services' dropdown is open, showing 'Copy & Print' as the selected option. Below this is a search bar with a 'GO' button and a list of product categories: 'View All Products A-Z', 'Ink & Toner', 'Paper', 'Copy & Print', 'Tech Depot', and 'Business'. The main content area features a 'Copy & Print Depot' section with a description and two sub-sections: 'Print your documents' (with an 'UPLOAD FILES' button) and 'File Cabinet' (with a 'GET STARTED' button). To the right of this is a large image of a spiral-bound notebook with a parrot on the cover. Below the 'Copy & Print Depot' section are three columns: 'Custom Printing' (with an image of various office supplies), 'Promotional Products' (with an image of a water bottle and a hard hat), and 'Custom Stationery Online' (with an image of business cards). An arrow points from the 'Custom Stationery Online' column towards the right side of the page.

Office DEPOT.
Taking Care of Business

Store Locator ▾
Find a Store

Order by Item # ▾
Quick Order

[View Cart](#) | [Check Out](#) | [My Shopping Lists](#) | [My Account](#)

Welcome, SHC ADMIN of SENIOR HOME CA

Office Supplies ▾ | **Furniture** ▾ | **Technology** ▾ | **Our Services** ▾ | **My Account**

SEARCH **GO**

[View All Products A-Z](#) | [Ink & Toner](#) | [Paper](#) | [Copy & Print](#) | [Tech Depot](#) | [Business](#)

Copy & Print Depot

Take care of all of your copying, printing and shipping needs in-store or online. Whether it's full or self service copies, presentations, business cards or UPS shipping, you can do it all in one place.

Print your documents

Upload files for delivery or request store pickup.

[UPLOAD FILES](#)

File Cabinet

Easily retrieve and store documents from your dedicated file cabinet.

[GET STARTED](#)

Custom Printing

Stationery, business cards, custom stamps and more.

Promotional Products

Choose from over a thousand unique products to promote your brand or special event.

Custom Stationery Online

Your premiere one-stop shop for all your office products like business stationery, labels, stamps, badges and more.

Stationery Customer Service

Who do I call for help?

*Dedicated Specialists are available to help you
at every step of the ordering process*

1-800-965-6270

cso@cccallcenter.com



Tom Dziurzynski

Solutions Development Manager

239.233.4967

tomdz@officedepot.com

Stacey Miller

Senior Account Manager

239.560.6048

Stacey.Miller@officedepot.com