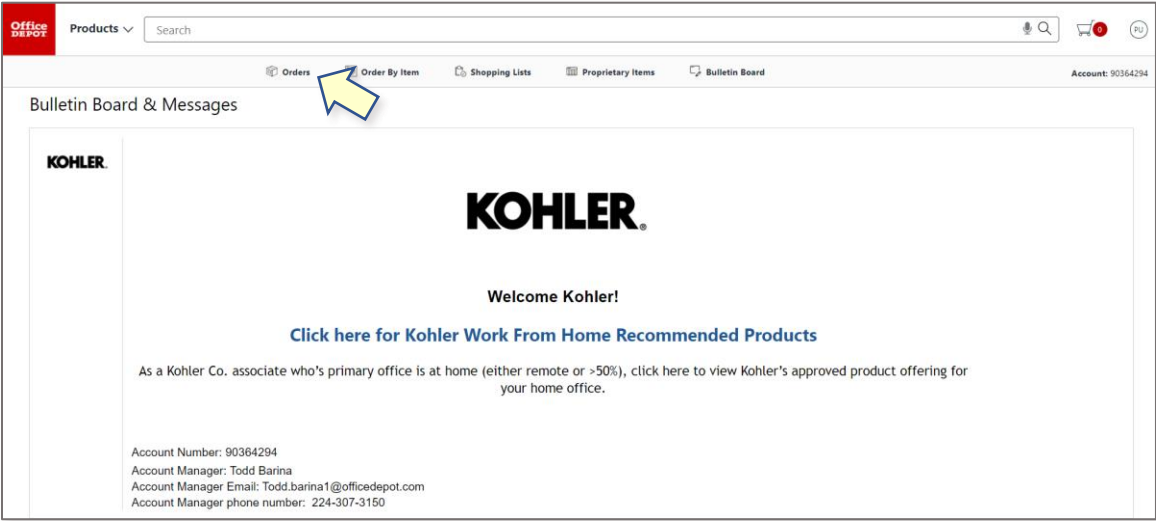
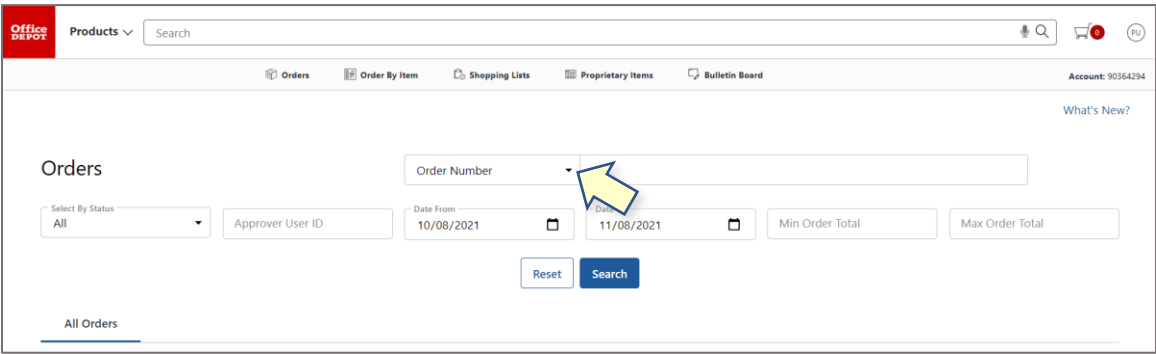


Order Tracking

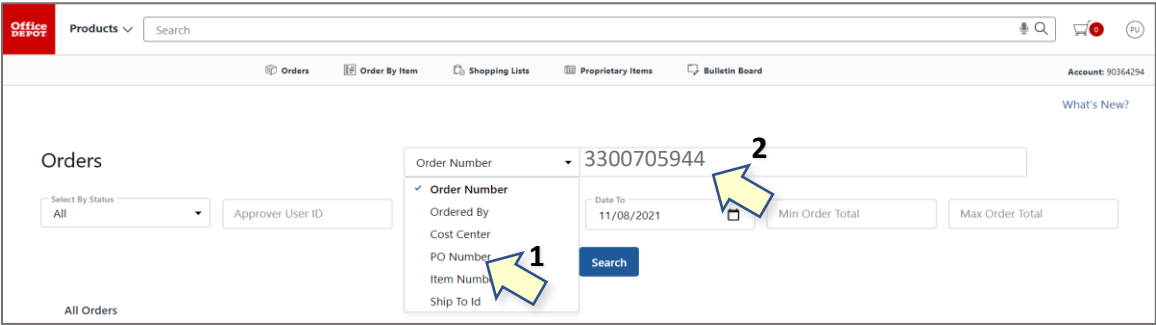
Check Order status or submit return requests. Select  **Orders**



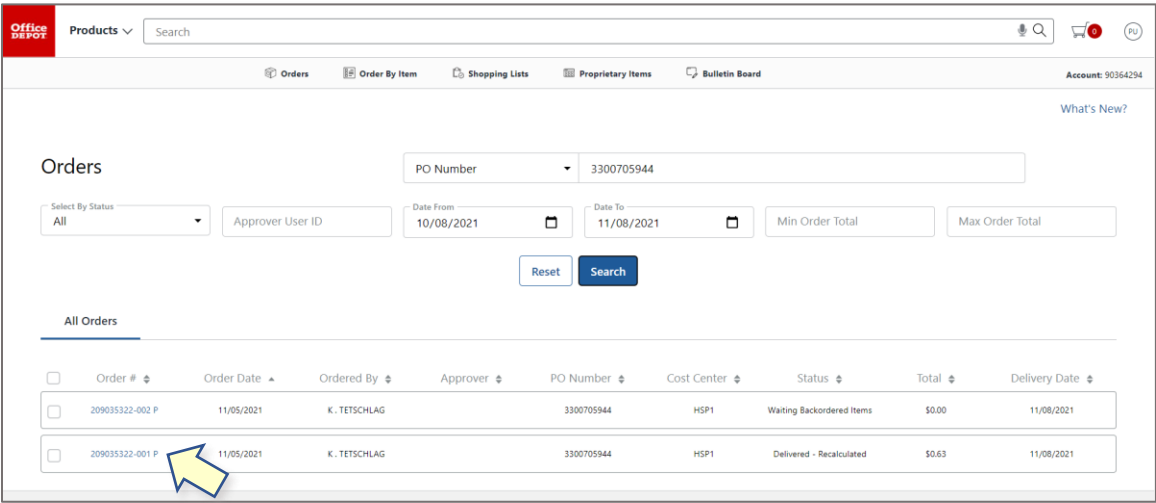
Order Tracking Screen will display all orders regardless of status, Descending Chronological order, grouping related purchase orders. The default Search definition is Order Number. Click the drop down to select another search definition.



In this example, Selecting Search by #1 “PO Number” Then #2 enter the purchase order # in the search parameter



Click the Order number to view order details and tracking information.



Order Tracking

Home / Order List / Order Detail

Order# 209035322-001

Print

Summary

PO Number: 2300705944
Release:
Desktop: MS 024
Last Updated: 11/06/2021
Updated By: XINT
Delivery Date: Pending
Comments: HRE LANDSCAPE

Shipping

Address:
HRE LANDSCAPE
1115 WEST RIVERSIDE DRIVE
KOHLER, WI 53044
USA
Ship to Id:
1115WESTRIVERSIS3044

Billing

Account#: 90264294
Contact: K. 141SCHLAG
1 (820) 457-4442
Payment Method:
Account Billing

Order Detail Summary

Order placed on 11/05/2021

Ordered By: XINT

Your Total

Subtotal: \$157.94
Delivery Fee: \$0.00
Taxes: \$8.68
Total: \$166.62

ORDER NUMBER: 209035322-001 - Parent Order

COST CENTER: HSP1

STATUS: Delivered

Print This Order

TOTAL: \$166.62



\$157.34 / each

Swingline® Model 535 3-Hole Electric Punch, Black/Gray
Item # 980839

Delivery only

QUANTITY: 1

BACK ORDER: 1

SHIPPED: 0

TOTAL: \$157.34

COMMENTS:



\$0.60 / bag

Office Depot® Brand Rubber Bands, #64, 3 1/2" x 1/4", 1/4 Lb. Bag
Item # B56657

Rest Value

QUANTITY: 1

BACK ORDER: 0

SHIPPED: 1

TOTAL: \$0.60

COMMENTS:

Subtotal: \$157.94
Delivery Fee: \$0.00
Adjustments: \$0.00
Taxes: \$8.68
Total: \$166.62

Tracking Information

Return Order

1

2

1. Tracking information – Package Delivery Details

Track Package

Order# 209035322-001

Date Placed: 11/05/2021 3:26pm

Print What's New?

Arriving today by 7:48 PM (EST).

Processing

Shipped

Out For Delivery

Delivered

Ordered: Friday, November 5

See all updates

Estimated Arrival Today

Shipping Address

Kohler Admin
HRE LANDSCAPE
1115 West Riverside Drive
Kohler, WI 53044
USA

Ship to ID:
1115WESTRIVERSIS3044

Delivery Info

Delivery 15 stops away.

Package Contents



Swingline® Model 535 3-Hole Electric Punch, Black/Gray

Item # 980839

Qty: 0 @ \$157.34 / each

\$0.00



Office Depot® Brand Rubber Bands, #64, 3 1/2" x 1/4", 1/4 Lb. Bag

Item # B56657

Qty: 1 @ \$0.60 / bag

\$0.60

2. Submitting a return request. Indicates that an item on the order may not be return eligible

Select your items to return

Select your items to return



The item is not eligible for return. For more information review our Return Policy.

☐



\$157.34

Swingline® Model 535 3-Hole Electric Punch, Black/Gray
Item # 980839

QUANTITY: 0

RETURN: 0

TOTAL: \$0.00

☐



\$0.60

Office Depot® Brand Rubber Bands, #64, 3 1/2" x 1/4", 1/4 Lb. Bag
Item # B56657

QUANTITY: 1

RETURN: 0

TOTAL: \$0.00

Subtotal (0 items selected): \$0.00

Total: \$0.00

Cancel Return Selected

Click the check box on the item returned, indicate the quantity to be returned and select a reason for return from the drop-box. Follow the prompts provided to complete your return request.

Select your items to return

Select your items to return



The item is not eligible for return. For more information review our Return Policy.

☐



\$157.34

Swingline® Model 535 3-Hole Electric Punch, Black/Gray
Item # 980839

QUANTITY: 0

RETURN: 0

TOTAL: \$0.00

☒



\$0.60

Office Depot® Brand Rubber Bands, #64, 3 1/2" x 1/4", 1/4 Lb. Bag
Item # B56657

QUANTITY: 1

RETURN: 1

TOTAL: \$0.60

Return Exchange

*Reason

Please select a reason...

Damaged Item

Delivered Late

Catalog Description Incorrect

Received Wrong Item

Don't Want Item

Item/Product Related

Ordered Wrong Item

No longer needed

Subtotal (1 item selected): \$0.60

Total: \$0.60

Cancel Return Selected

Resources

Store Locator

Services

User Guide

Bulletin Board

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