

**The Cooperative Purchasing Network (TCPN)  
Evaluation Tab**

RFP for Office Supplies, Related Products and Office Services # 09-09

Tuesday, October 20, 2009

| Description                                                            | Total Weighted Value | Standard Stationary Supply* | Enable IT Solutions* | Quill Corporation | Hallmark Office Products | Guy Brown Products | Gonzalez Office Products | OfficeMax Incorporated | Office Depot (revised) | School Specialty |
|------------------------------------------------------------------------|----------------------|-----------------------------|----------------------|-------------------|--------------------------|--------------------|--------------------------|------------------------|------------------------|------------------|
| References for local governments and past performance                  | 10.0                 | 0                           | 10                   | 10                | 10                       | 7                  | 10                       | 10                     | 6                      | 10               |
| Nationwide Coverage and Range of Services                              | 5.0                  | 0                           | 3                    | 5                 | 0                        | 4                  | 4                        | 5                      | 5                      | 5                |
| Project Management Skills                                              | 5.0                  | 0                           | 3                    | 5                 | 4                        | 4                  | 5                        | 5                      | 3                      | 5                |
| Product Solutions                                                      | 35.0                 | 0                           | 15                   | 30                | 30                       | 26                 | 28                       | 30                     | 29                     | 25               |
| Pricing Model and Cost Assurances                                      | 35.0                 | 0                           | 10                   | 28                | 31                       | 25                 | 27                       | 31                     | 30                     | 25               |
| Applicable & additional products offered TCPN's participating agencies | 10.0                 | 0                           | 6                    | 7                 | 7                        | 7                  | 8                        | 10                     | 9                      | 9                |
| <b>Total</b>                                                           | 100.0                | 0                           | 47                   | 85                | 82                       | 73                 | 82                       | 91                     | 82                     | 79               |

\* Non\_Responsive Proposals

**Evaluation committee for this contract:**

Frank Norwood - TCPN

Stuart Verdon - TCPN

Phillip Vasquez - TCPN

Jason Wickel - TCPN

Matt Mackel - TCPN

RFP #09-09 for Office Supplies, Related Products & Office Services was advertised in accordance with the State of Texas bid laws.

It is recommended that the following awards of annual contracts be made:

Contract

Office Supplies, Related Products & Office Services

Awards

Hallmark Office Products

Gonzalez Office Products

OfficeMax Incorporated

Quill Corporation

Office Depot

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|---------------------------------------------------------------------------------|----------------------------|---------------------|-------------------|--------------------------|--------------------|--------------------------|------------------------|--------------|------------------|
| Bidder is M/WBE (Y/N)                                                           | N                          | N                   | N                 | N                        | Y                  | Y                        | N                      | N            | N                |
| HUB Vendor (Y/N)                                                                | N                          | N                   | N                 | N                        | N                  | Y                        | N                      | N            | N                |
| Resident Bidder (Y/N)                                                           | N                          | Y                   | N                 | Y                        | N                  | Y                        | N                      | N            | N                |
| Felony Conviction (Y/N/Public Corp(PC))                                         | N                          | N                   | PC                | N                        | N                  | N                        | PC                     | PC           | PC               |
| Debarment or Suspension for the Federal Government                              | N                          | N                   | N                 | N                        | N                  | N                        | N                      | N            | N                |
| Debarment or Suspension for State Governments                                   | N                          | N                   | N                 | N                        | N                  | N                        | N                      | N**          | N                |
| Can Additional Products be added to the contract                                | Y                          | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Pricing submitted includes the participation fee (Y/N)                          | NA                         | N                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Vendor agrees to remit to TCPN the participation fee (Y/N)                      | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Additional discounts for guaranteed quantity (Y/N)                              | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | N                |
| Processing information provided (Y/N)                                           | Y                          | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Vendor can supply all areas of the State of Texas (Y/N)                         | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Vendor can supply states outside of Texas (Y/N)                                 | Y                          | Y                   | Y                 | N                        | Y                  | Y                        | Y                      | Y            | Y                |
| Vendor has other cooperative contracts in place (Y/N)                           | NA                         | N                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Vendor provided education and/or government references (Y/N)                    | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Vendor provided a marketing plan (Y/N)                                          | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Provide a brief history of your company, including the year it was established. | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Provide company's official registered name                                      | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Prices offered are better than other Coops                                      | NA                         | NA                  | N                 | N                        | N                  | Y                        | N                      | N            | N                |
| List the sales staff in Texas and throughout the US                             | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |
| Provide company's expectations of TCPN and TCPN partners                        | NA                         | Y                   | Y                 | Y                        | Y                  |                          | Y                      | Y            | Y                |
| List number of sales and service offices for state(s) being bid in proposal.    | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y            | Y                |

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| Will Company participate in TCPN promotional events       | NA                         | Y                   | Y                 | N                        | Y                  | Y                        | Y                      | Y                                                                            | Y                |
| Please define your standard terms of payment.             | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y                                                                            | Y                |
| Describe how your company will introduce the TCPN program | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y                                                                            | Y                |
| TCPN 's right to audit quarterly sales reports            | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y                                                                            | Y                |
| Company"s level of Insurance coverage                     | NA                         | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y                                                                            | Y                |
| Minimum Order Requirements                                | NA                         | Y                   | Y                 | N                        | N                  | Y                        | Y                      | Y                                                                            | N                |
| Signature Form                                            | Y                          | Y                   | Y                 | Y                        | Y                  | Y                        | Y                      | Y                                                                            | Y                |
| Contractors Fingerprinting Requirements Form              | Y                          | Y                   | Y                 | Y                        | N                  | Y                        | Y                      | Y                                                                            | Y                |
| Background Check Forms                                    | Y                          | Y                   | Y                 | Y                        | N                  | Y                        | Y                      | Y                                                                            | Y                |
| Business Operations in Sudan and Iran Form                | Y                          | Y                   | Y                 | Y                        | N                  | Y                        | Y                      | Y                                                                            | Y                |
| Languarge Pursuant to CA Procurement Rules Form           | Y                          | Y                   | Y                 | Y                        | N                  | Y                        | Y                      | Y                                                                            | Y                |
| CA Labor Code Form                                        | Y                          | Y                   | Y                 | Y                        | N                  | Y                        | Y                      | Y                                                                            | Y                |
| NON-Collusion Form                                        | Y                          | Y                   | Y                 | Y                        | N                  | Y                        | Y                      | Y                                                                            | Y                |
| Exceptions to T's and C's                                 | Y                          | Y                   | Y                 | Y                        | N                  | Y                        | Y                      | Y                                                                            | Y                |
| Insurance Certificate                                     | N                          | N                   | Y                 | N                        | N                  | Y                        | Y                      | Y                                                                            | Y                |
|                                                           |                            |                     |                   |                          |                    |                          |                        | **Is no Longer Suspended in GA and the Debarment Determinations were lifted. |                  |