

**Office
DEPOT®**
Taking Care of Business



SMARTER SOLUTIONS TO HELP YOU SUCCEED AND GROW

► OFFICE DEPOT® COPY & PRINT DEPOT™ SERVICES





COPY & PRINT DEPOT™ **SMARTER SOLUTIONS** **FOR YOUR BUSINESS**

Success in business demands quality communication. Let Office Depot® copy, print and manage your documents with solutions that save you time and money.

From forms management with built-in inventory tracking to business identity collateral and full-scale, targeted marketing programs, Copy & Print Depot™ helps you communicate your message clearly and effectively.

SMARTER SOLUTIONS AT COPY & PRINT DEPOT™

- Manage and print your documents
- Market and promote your business
- Get expert help and quality results. Done right. Guaranteed!
- No job is too big or too small
- Fast & Free delivery on qualifying orders of \$50 or more in our local delivery areas (see below for details)

Office Depot provides industry-leading document solutions supported by a national network of stores, secure closed-door printing facilities and print-on-demand capabilities.

SMARTER DOCUMENT SERVICES

Copy & Print Depot™ is your one-stop-shop for document services. Ensure consistency, save time and reduce costs with a single-source solution for all your copying and printing needs.

Our national network of stores, secure closed-door printing facilities and online print on demand services provide the utmost convenience while Xerox® Certified Print Specialists and state of the art equipment ensure your job is done right... guaranteed*.

- ▶ Copies
- ▶ Presentations & Manuals
- ▶ Flyers & Newsletters
- ▶ Forms & Labels
- ▶ Online Print Center
- ▶ Document Shredding Services
- ▶ Over 1,100 Locations
- ▶ 10 Secure Printing Facilities

* Done Right. Guaranteed: If you're not satisfied with your purchase for any reason, return it within 30 days. Custom-ordered products, made to your specifications, may also be returned if the defect or error was the fault of Copy & Print Depot. See your account manager for details.

SMARTER FINISHING OPTIONS THAT TAKE CARE OF BUSINESS

Binding

Collating

Cutting

Stapling

Laminating

Mounting



Folding

Hole Punching

Kitting

Padding

Book Making

Shredding



Choose from a wide selection of stock, specialty and recycled paper along with multiple binding and cover options.

Create, store, manage, share and print documents on demand with your dedicated online file cabinet.

Get design help and quality results from our knowledgeable sales professionals and print specialists.

Order online or at any Office Depot retail location.

Protect your information with document shredding services.

Plus, take advantage of our Managed Programs including direct mail and marketing services, forms management and your Company Store, all backed by 1,100 retail locations ready to serve your printing needs.





SMARTER PRINT MARKETING SERVICES

- **SMARTER** marketing solutions from Copy & Print Depot™ make it simple to get noticed!
- Shop our wide array of products and services designed to help build, run and grow your business.
- Create logos and branding that show customers who you are.
- Manage your account, logos, product designs and orders - all online.
- Depend on our experts to help you get what you want at prices that fit your budget.
- Get quality results. Done right. Guaranteed!

BUSINESS IDENTITY SOLUTIONS

Support your business with custom products that communicate your professional identity – clearly and consistently.

- Business Cards
- Letterhead & Envelopes
- Presentation Folders
- Memo Pads
- Stamps
- Labels
- Embossers
- Desk & Wall Signs
- Name Badges
- And Much More



PROMOTIONAL MARKETING SOLUTIONS

Promote your products, services or cause and stay top of mind with customers.

- Promotional Products With Your Logo
- Customer Gifts
- Customized Awards
- Company Apparel
- Direct Mail Services
- Postcards
- Flyers
- Door Hangers
- Rack Cards
- And Much More

VISUAL MERCHANDISING SERVICES

Attract attention and gain new customers with customized signs and engaging displays.

- Signs
- Banners & Displays
- Retail Signage
- Display Booths & Tents
- Tradeshow Signage
- Outdoor Signage
- Office Interior Signage
- And Much More



MANAGED PRINT PROGRAMS

FORMS MANAGEMENT & VIRTUAL FILE CABINET Free up valuable warehouse space, eliminate obsolete inventory and print only what you need, when you need it. Our online forms management system lets you seamlessly organize your forms, labels and documents through a dedicated, user-friendly and secure website.

- Reduce warehousing expenses
- Print only the quantity you need
- Choose delivery or local pick up (only on file cabinet)
- Get quality results. Done right. Guaranteed!

ONSITE / NEAR SITE Enjoy the convenience of an in-house print shop backed by Office Depot's state-of-the-art technology, regional print facilities, Xerox® Certified Print Specialists, online document storage and more than 1,100 retail stores nationwide. Our Print Consultants can work with you to create a custom onsite solution designed to answer your company's unique needs.

CUSTOM STATIONERY ONLINE Order your personalized business identity products all in one place with Office Depot's Custom Stationery Online. Upload logos and files with ease. Work directly with one of our dedicated customer service reps to add or remove templates. And use a secure, dedicated website to place orders for your customized products.

DIRECT MAIL SERVICES / MARKETING SERVICES Let us help you grow your business with Direct Mail and Marketing Services from Office Depot. We can handle everything from full service printing of postcards, newsletters, brochures, catalogs and letters to mailing services for small or large groups, mailing list preparation and postal pre-sorting.

COMPANY STORES Our professionals can work with you to create your Company Store and stock it with company-branded apparel and promotional products. Browse and order your products with ease anytime you need them.

MANAGED PRINT SERVICES (MPS) Office Depot can manage your entire network of office printers/copiers for improved efficiency and reduced costs. Whether leveraging your existing assets or adding new equipment, let Office Depot become your single point of contact for just-in-time supplies, service and hardware. Call 1.855.OD-GO-MPS (1.855.634.6677) for more information.

CERTIFIED SALES PROFESSIONALS

Office Depot's nationwide team of professionals is available to assist you with all your copying, printing and electronic document storage needs.

Let our trained consultants conduct an assessment to determine your company's unique requirements and recommend solutions that can save you time and money.

Plus, every Copy & Print Depot™ is staffed with print specialists who review each and every print job for quality and ensure that your order meets your specifications.

SMARTER Solutions + Quality = Done right. Guaranteed!

