



As a valued Office Depot® customer, it's important that we keep you informed about the merger of two great office solutions companies into one global leader.

In many cases, we're ahead of schedule. As we combine strengths and best practices to bolster our overall capabilities, the goal remains the same as it has from day one: we're 100% focused on providing you with the best possible shopping experience.

With this in mind, here are a few highlights to date:

- **We're committed to refreshing and expanding our portfolio of products.** This supports our objective of bringing you industry-leading breadth, depth and quality.
- **We're working diligently to improve the scope of our services.** Right now, we're strategically realigning our footprint across our entire North American enterprise. This will enable our Customer Service Team and Distribution Network to be even more responsive to your unique business needs.
- **We're on track to launch new ecommerce tools in the near future.** These tools will enhance speed and simplicity of use for you and your team.

These are exciting times for Office Depot®. The opportunity to be a bigger, stronger and better business partner has truly energized all of us. We look forward to offering you and your organization the full benefit of our enhanced scale, greater financial strength and expanded capabilities/product selection.

In the meantime, know this: our relationship with you is my top priority. And you can count on me and my team to insure that it stays that way. If you have any questions, please don't hesitate to contact us.

Thank you for choosing Office Depot®.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Calkins".

Steve Calkins
Executive Vice President, Business Solutions Division
Office Depot, Inc.